

16th February, 2023

To, The Secretary BSE Limited Phiroze Jeejeebhoy Towers 25th Floor, Dalal Street, MUMBAI – 400 001. Scrip Code: 519528 To, The Secretary National Stock Exchange of India Ltd. Exchange Plaza, 5th Floor, Plot No.C/1, `G' Block, Bandra (East) MUMBAI – 400 051. **Ref: ISIN - INE369C01017**

Dear Sir/Madam,

Sub : Intimation of Resignation of Chief Financial Officer / Key Managerial Personnel (KMP) of the Company

Ref: Regulation 30 of SEBI (Listing Obligation and Disclosure Requirements)
Regulations, 2015

The Chief Financial Officer of the Company Ms. Sanjana Tiwari has tendered her resignation letter from the post of Chief Financial Officer due to personal reason (copy enclosed). On behalf of the Board the same has been accepted by the Managing Director and shall be placed before the next meeting of the Board.

Till the appointment of next Chief Financial Officer the Managing Director shall take the additional responsibility of Chief Financial Officer.

The Company has initiated the process of selecting a Chief Financial Officer. Such appointment shall be updated in due course in accordance with provision of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015.

She has been released from her duties from close of business hours on 15th February, 2023.

You are requested to take the above on your records.

Thanking you,

Yours faithfully,

Ashish Pathak Company Secretary & Compliance Officer

Encl: As above.

15B, Hemanta Basu Sarani 3rd Floor, Kolkata - 700 001 ① 2210 0553 Fax 2210 0541 E-mail : enquiry@norbentea.com Website : www.norbentea.com



CIN : L01132WB1990PLC048991

15th February, 2023

To The Managing Director Norben Tea & Exports Ltd. Subject : **Resignation**

Respected Sir,

I would like to tender my Resignation from the post of Chief Financial Officer of the Company due to personal reason.

Thank you so much for all the opportunities you have provided. I have learned a lot and will never forget kindness of the company towards me.

I am requesting you to accept my last working day from close of business hours on 15^{th} February, 2023, due to urgency in my situation as explained to you. I would put in all my sincere efforts to handover the work in the meantime would assist in the transition to the new CFO.

Thank you again for your support and encouragement.

Yours faithfully,

Sanjara Tiwari

(SANJANA TIWARI)

Accepted

FOR NORBEN TEA & EXPORTS LTD

Mg. Director

15.2.23