

**Familiarization & Training Programmes imparted to the Independent Directors in the year 2019-20**

SI No	Name of the Directors	Number of programmes attended	Name & Details of the Programmes	No of hours spent by the Directors.
1.	Mr. R. K. Jhalaria (DIN: 05353976)	5	<p>1. Training Session held in the Registered Office of the Company on 11<sup>th</sup> November'2019 for Independent directors relating to Strategy and Risk Management.</p> <p>2. In the Board Meeting held on 28<sup>th</sup> May,2019, 13<sup>th</sup> August,2019, 11<sup>th</sup> November,2019 and 12<sup>th</sup> February,2020 Mr. R. K. Jhalaria was updated and familiarized about :</p> <ul style="list-style-type: none"> <li>• Tea Industry as reported in the newspaper articles, Association circulars, reviews and updates from various factions of Tea Industry.</li> </ul> <p>Along with the above, Directors were also made aware of the updates with relation to:</p> <ul style="list-style-type: none"> <li>• Tea Act, 1953 and Regulatory Guidelines issued by Tea Board under various Circular.</li> <li>• The Companies Act, 2013.</li> <li>• Various Circulars / Notifications etc. issued by SEBI with emphasis on SEBI Circular CIR/CFD/FAC/62/2016 dated 5<sup>th</sup> July,2016 and applicability of India Accounting Standards (IAS) on the Company.</li> <li>• The Companies (Accounting Standards) Amendment Rules, 2016 notified by Ministry of Corporate Affairs</li> </ul>	<p style="text-align: center;">1</p> <p style="text-align: center;">8</p>

			<p>on 30<sup>th</sup> March,2016 with emphasis on AS-10</p> <ul style="list-style-type: none"> <li>● Food Safety and Standards Act, 2006 certificate dated 07/12/2018 valid upto 29/01/2024</li> <li>● Plant Protection Code.</li> <li>● Maximum Residue Levels.</li> <li>● Rain Forest Alliance</li> <li>● Verification certificate dated 12/04/2018 valid upto 11/04/2020 in accordance with the Trustee Code for Norben Tea Estate and Factory.</li> <li>● The Circulars from Ministry of Corporate Affairs relating to IEPF Authority.</li> <li>● The National Food Security Act, 2013 – the circular from Ministry of Law &amp; Justice (Legislative Department)</li> <li>● Implementation of Goods and Services Tax (GST) Council and related Circulars from time to time</li> </ul>	
2.	Ms. Swati Agarwal (DIN: 06804522)	5	<ol style="list-style-type: none"> <li>1. Training Session held in the Registered Office of the Company on 11<sup>th</sup> November'2019 for Independent directors relating to Strategy and Risk Management.</li> <li>2. In the Board Meeting held on 28<sup>th</sup> May,2019, 13<sup>th</sup> August,2019, 11<sup>th</sup> November,2019 and 12<sup>th</sup> February,2020 Ms. Swati Agarwal was updated and familiarized about : <ul style="list-style-type: none"> <li>● Tea Industry as reported in the newspaper articles, Association circulars, reviews and updates from various factions of Tea Industry.</li> </ul> </li> </ol> <p>Along with the above, Directors were also made aware of the updates with relation to:</p> <ul style="list-style-type: none"> <li>● Tea Act, 1953 and Regulatory Guidelines issued by</li> </ul>	<p>1</p> <p>8</p>

			<p>Tea Board under various Circular.</p> <ul style="list-style-type: none"> <li>● The Companies Act, 2013.</li> <li>● Various Circulars / Notifications etc. issued by SEBI with emphasis on SEBI Circular CIR/CFD/FAC/62/2016 dated 5<sup>th</sup> July,2016 and applicability of India Accounting Standards (IAS) on the Company.</li> <li>● The Companies (Accounting Standards) Amendment Rules, 2016 notified by Ministry of Corporate Affairs on 30<sup>th</sup> March,2016 with emphasis on AS-10</li> <li>● Food Safety and Standards Act, 2006 certificate dated 07/12/2018 valid upto 29/01/2024</li> <li>● Plant Protection Code.</li> <li>● Maximum Residue Levels.</li> <li>● Rain Forest Alliance</li> <li>● Verification certificate dated 12/04/2018 valid upto 11/04/2020 in accordance with the Trustee Code for Norben Tea Estate and Factory.</li> <li>● The Circulars from Ministry of Corporate Affairs relating to IEPF Authority.</li> <li>● The National Food Security Act, 2013 – the circular from Ministry of Law &amp; Justice (Legislative Department)</li> <li>● Implementation of Goods and Services Tax (GST) Council and related Circulars from time to time</li> </ul>	
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